

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS

BASIC FINANCIAL STATEMENTS

AS OF AND FOR THE YEAR ENDED JUNE 30, 2009

Under provisions of state law, this report is a public document Acopy of the report has been submitted to the entity and other appropriate public officials. The report is available for public inspection at the Baton Rouge office of the Legislative Auditor and, where appropriate, at the office of the parish clerk of court.

Release Date 9/9/09

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS BASIC FINANCIAL STATEMENTS AS OF AND FOR THE YEAR ENDED JUNE 30, 2009

TABLE OF CONTENTS

	Page No.
BASIC FINANCIAL STATEMENTS	
Independent Accountants' Review Report	1
Basic Financial Statements Statement of Net Assets Statement of Revenues, Expenses and Changes in Fund Net Assets Statement of Cash Flows	
SUPPLEMENTAL SCHEDULES AND INFORMATION	
Budgetary Comparison Schedule	9
Schedule of Per Diem Paid to Board Members	10
Independent Accountants' Report on Agreed-Upon Procedures	11
Louisiana Attestation Questionnaire	14
OTHER REQUIRED SUPPLEMENTARY INFORMATION	
Louisiana's Comprehensive Annual Financial Report	17

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Louisiana Society of Certified Public Accountants American Institute of Certified Public Accountants Association of Governmental Accountants Governmental Audit Quality Control Center

INDEPENDENT ACCOUNTANTS' REVIEW REPORT

To the Board Members of Louisiana State Board of Examiners of Psychologists 8280 YMCA Plaza Drive, Building 8-B Baton Rouge, Louisiana 70810

We have reviewed the accompanying basic financial statements of the business-type activities of the Louisiana State Board of Examiners of Psychologists, a component unit of the State of Louisiana, as of and for the year ended June 30, 2009, as listed in the table of contents. These basic financial statements are the responsibility of the Louisiana State Board of Examiners of Psychologists' management.

Our review was conducted in accordance with Statements on Standards for Accounting and Review Services issued by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards issued by the Comptroller General of the United States of America. A review consists principally of inquiries of Board personnel and analytical procedures applied to financial data. It is substantially less in scope than an audit in accordance with generally accepted auditing standards, the objective of which is the expression of an opinion regarding the financial statements taken as a whole. Accordingly, we do not express such an opinion.

Based on our review, we are not aware of any material modifications that should be made to the accompanying financial statements in order for them to be in conformity with accounting principles generally accepted in the United States.

In accordance with the *Louisiana Governmental Audit Guide* and the provisions of state law, we have issued a report, dated August 31, 2009, on the results of our agreed-upon procedures.

The accompanying supplemental information listed in the table of contents under Supplemental Schedules and Information and Other Required Supplementary Information is presented for purposes of additional analysis and is not a required part of the basic financial statements. Such information has not been subjected to the inquiry and analytical procedures applied in the review of the basic financial statements, but were compiled from information that is the representation of management, without audit or review. Accordingly, we do not express an opinion or any other form of assurance on the supplementary information.

Mary Sue Stages, CPA

Mary Sue Stags, CPA

A Professional Accounting Corporation

August 31, 2009

BASIC FINANCIAL STATEMENTS

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS STATEMENT OF NET ASSETS JUNE 30, 2009

ASSETS Current Assets	
Cash and cash equivalents	\$ 225,625.74
Prepaid expenses	1,764.65
Total Current Assets/TOTAL ASSETS	227,390.39
LIABILITIES	
Current Liabilities	
Deferred revenues	106,400.00
Payroll withholdings and related payables	3,139.65
Total Current Liabilities	109,539.65
Non-Current Liabilities	
Compensated absences payable	630.35
Other post-employment benefits plan payable	313,100.00
Total Non-Current Liabilities	313,730.35
	
Total Liabilities	423,270.00
NET ASSETS (DEFICIT)	
Unrestricted	(195,879.61)
	·
TOTAL LIABILITIES AND NET ASSETS (DEFICIT)	227,390.39

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS STATEMENT OF REVENUES, EXPENSES AND CHANGES IN FUND NET ASSETS YEAR ENDED JUNE 30, 2009

OPERATING REVENUES		
Licenses and other fees		\$ 222,012.75
OPER ATING ENTENDED		
OPERATING EXPENSES		
Professional services		34,564.78
Meetings, conferences and travel		23,884.48
Salaries and related benefits		108,451.15
General and administrative expenses		42,448.02
Depreciation		1,278.00
•	Total Operating Expenses	210,626.43
	Operating Income	11,386.32
NON-OPERATING REVENUES (EXPENS	res)	
Interest income)E3)	742.10
interest income		742.10
	Change in Net Assets	12,128.42
Total Net Assets (Deficit), beginning		(208,008.03)
The state of the s		(200,000.03)
Total Net Assets (Deficit), ending		(195,879.61)

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS STATEMENT OF CASH FLOWS YEAR ENDED JUNE 30, 2009

CASH FLOWS FROM OPERATING ACTIVITIES	
Cash received from customers	\$ 223,132.75
Cash paid to suppliers for goods and services	(100,858.68)
Cash paid to employees for services	(95,684.67)
Net Cash Provided by Operating Activities	26,589.40
CASH FLOWS FROM NON-CAPITAL	
FINANCING ACTIVITIES	-
CASH FLOWS FROM CAPITAL AND RELATED FINANCING ACTIVITIES	-
CASH FLOWS FROM INVESTING ACTIVITIES	
Interest earned on savings accounts	742.10
Net Cash Provided by Investing Activities	742.10
Net Increase in Cash and Cash Equivalents	27,331.50
Cash and Cash Equivalents, beginning of year	198,294.24
Cash and Cash Equivalents, end of year	225,625.74

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS STATEMENT OF CASH FLOWS (Continued) YEAR ENDED JUNE 30, 2009

RECONCILIATION OF OPERATING INCOME TO NET CASH PROVIDED BY OPERATING ACTIVITIES

Operating income	\$ 11,386.32
Adjustments to Reconcile Operating Income to	
Net Cash Provided by Operating Activities	
Depreciation	1,278.00
(Increase) decrease in assets:	
Prepaid expenses	38.60
Increase (decrease) in liabilities	
Deferred revenues	1,120.00
Payroll withholdings and related payables	1,330.05
Compensated absences payable	36.43
Other post-employment benefits plan payable	 11,400.00
Net Cash Provided by Operating Activities	 26,589.40

SUPPLEMENTAL SCHEDULES

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS BUDGETARY COMPARISON SCHEDULE YEAR ENDED JUNE 30, 2009

	Budg		Variance Favorable	
	<u>Original</u>	<u>Final</u>	<u>Actual</u>	(Unfavorable)
OPERATING REVENUES				
Licenses and other fees	\$ 228,000.00	\$ 228,000.00	\$ 222,012.75	\$ (5,987.25)
OPERATING EXPENSES				
Professional services	45,000.00	45,000.00	34,564.78	10,435.22
Meetings, conferences and travel	16,000.00	16,000.00	23,884.48	(7,884.48)
Salaries and related benefits	115,016.00	115,016.00	108,451.15	6,564.85
General and administrative expense:	50,784.00	50,784.00	42,448.02	8,335.98
Depreciation	1,200.00	1,200.00	1,278.00	(78.00)
Total Operating Expenses	228,000.00	228,000.00	210,626.43	17,373.57
Operating Income (Loss)	-	-	11,386.32	11,386.32
NON-OPERATING REVENUES (EXP	ENSES)			
Interest income	<u>-</u>	-	742.10	742.10
Change in Net Assets	-	-	12,128.42	12,128.42
Net Assets (Deficit), beginning	(208,008.03)	(208,008.03)	(208,008.03)	<u>-</u>
Net Assets (Deficit), ending	(208,008.03)	(208,008.03)	(195,879.61)	12,128.42

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS SCHEDULE OF PER DIEM PAID TO COMMISSION MEMBERS JUNE 30, 2009

In compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Louisiana Legislature, this schedule of per diem/compensation paid to Board members is presented for the year ended June 30, 2009.

<u>Name</u>	Amount
Ally, Glenn A.	\$ 1,575.00
Bolter, John F.	225.00
Comaty, Joseph E.	600.00
Dammers, Paul	525.00
Nolan, Rebecca	1,500.00
Rovaris, Jillandra C.	<u>750.00</u>
Total	<u>5,175.00</u>

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INDEPENDENT ACCOUNTANTS' REPORT ON APPLYING AGREED-UPON PROCEDURES

To the Board Members of Louisiana State Board of Examiners of Psychologists 8280 YMCA Plaza Drive, Building 8-B Baton Rouge, Louisiana 70810

We have performed the procedures included in the Louisiana Government Audit Guide and enumerated below, which were agreed to by the management of the Louisiana State Board of Examiners of Psychologists and the Legislative Auditor, State of Louisiana, solely to assist the users in evaluating management's assertions about the Board's compliance with certain laws and regulations during the year ended June 30, 2009, included in the accompanying Louisiana Attestation Questionnaire. This agreed-upon procedures engagement was performed in accordance with standards established by the American Institute of Certified Public Accountants and applicable standards of Government Auditing Standards. The sufficiency of these procedures is solely the responsibility of the specified users of the report. Consequently, we make no representation regarding the sufficiency of the procedures described below either for the purpose for which this report has been requested or for any other purpose.

Public Bid Law

1. Select all expenditures made during the year for material and supplies exceeding \$20,000, or public works exceeding \$100,000, and determine whether such purchases were made in accordance with LSA-RS 38:2211-2251 (the public bid law).

There were no expenditures in excess of \$20,000 for material and supplies or \$100,000 for public works made during the year.

Code of Ethics for Public Officials and Public Employees

2. Obtain from management a list of the immediate family members of each board member as defined by LSA-RS 42:1101-1124 (the code of ethics), and a list of outside business interests of all board members and employees, as well as their immediate families.

Management provided us with the required list including the noted information.

3. Obtain from management a listing of all employees paid during the period under examination

Management provided us with the required list.

4. Determine whether any of those employees included in the listing obtained from management in agreed-upon procedure (3) were also included on the listing obtained from management in agreed-upon procedure (2) as immediate family members.

None of the employees included on the list of employees provided by management in agreed-upon procedure (3) appeared on the list provided by management in agreed-upon procedure (2).

Budgeting

5. Obtain a copy of the legally adopted budget and all amendments.

Management provided us with a copy of the original budget. There were no amendments to the budget during the year.

6. Trace the budget adoption and amendments to the minute book.

We traced the adoption of the original budget to the minutes of a regular meeting.

7. Compare the revenues and expenditures of the final budget to actual expenditures to determine if actual expenditures exceeded budgeted amounts by 10% or more per category or 5% or more in total.

We compared the expenditures of the final budget to actual expenditures. Revenues did not fail to meet budgeted revenues by 5% in total. Expenditures for the year did not exceed budgeted amounts by more than 10% in any one category. Expenditures for the year did not exceed budgeted amounts by more than 5% in total.

Accounting and Reporting

- 8. Randomly select six disbursements made during the period under examination and:
 - (a) trace payments to supporting documentation as to proper amount and payee;

We examined supporting documentation for each of the six selected disbursements and found that payment was for the proper amount and made to the correct payee.

(b) determine if payments were properly coded to the correct fund and general ledger account; and

All six of the payments were coded to the correct fund and general ledger account.

(c) determine whether payments received approval from proper authorities.

Inspection of documentation supporting each of the six selected disbursements indicated approvals from the Director and Board where applicable.

Meetings

9. Examine evidence indicating that agendas for meetings recorded in the minute book were posted or advertised as required by LSA-RS 42:1 through 42:12 (the open meetings law).

The Board is required to post a notice of each meeting and the accompanying agenda. Management has asserted that such documents were properly posted.

Debt

10. Examine bank deposits for the period under examination and determine whether any such deposits appear to be proceeds of bank loans, bonds or like indebtedness.

We inspected copies of all bank deposit slips for the period under examination and noted no deposits that appeared to be proceeds of bank loans, bonds or like indebtedness.

Advances and Bonuses

11. Examine payroll records and minutes for the year to determine whether any payments have been made to employees that may constitute bonuses, advances or gifts.

A reading of the minutes of the Board for the year indicated no approval for the payments noted. We also inspected payroll records for the year and noted no instances that would indicate payments to employees that would constitute bonuses, advances or gifts.

The prior year report, dated August 26, 2008, did not include any comments or unresolved matters.

We were not engaged to, and did not perform an examination, the objective of which would be the expression of an opinion on management's assertions. Accordingly, we do not express such an opinion. Had we performed additional procedures, other matters might have come to our attention that would have been reported to you.

This report is intended solely for the use of management of the Board and the Legislative Auditor, State of Louisiana, and should not be used by those who have not agreed to the procedures and taken responsibility for the sufficiency of the procedures for their purposes. Under LSA-RS 24:513, this report is distributed by the Legislative Auditor as a public document.

Mary Sue Stages, CPA

Marysue Stags, CA

A Professional Accounting Corporation

August 31, 2009



LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

8280 YMCA Plaza Drive, Bldg. 8-B Baton Rouge, Louisiana 70810 Voice: (225) 763-3935 Fax: (225) 763-3968

Email: admin@lsbep.brcoxmail.com

Website: Isbep.org

LOUISIANA ATTESTATION QUESTIONNAIRE (For Attestation Engagements of Government)

June 30, 2009

Mary Sue Stages, CPA, APAC P. O. Box 30 Baker, Louisiana 70704-0030

In connection with your review of our financial statements as of June 30, 2009, and for the year then ended, and as required by Louisiana Revised Statute 24:513 and the Louisiana Governmental Audit Guide, we make the following representations to you. We accept full responsibility for our compliance with the following laws and regulations and the internal controls over compliance with such laws and regulations. We have evaluated our compliance with the following laws and regulations prior to making these representations.

These representations are based on the information available to us as of 8/27/09.

Public Bid Law

It is true that we have complied with the public bid law, LSA-RS Title 38:2212, and, where applicable, the regulations of the Division of Administration, State Purchasing Office..

Yes [] No []

Code of Ethics for Public Officials and Public Employees

It is true that no employees or officials have accepted anything of value, whether in the form of a service, loan, or promise, from anyone that would constitute a violation of LSA-RS 42:1101-1124.

Yes [No []

It is true that no member of the immediate family of any member of the governing authority, or the chief executive of the governmental entity, has been employed by the governmental entity after April 1, 1980, under circumstances that would constitute a violation of LSA-RS 42:1119.

Yes [No []

Budgeting

We have complied with the state budgeting requirements of the Local Government Budget Act (LSA-RS 39:1301-14) or the budget requirements of LSA-RS 39:34.

Yes [No []

Accounting and Reporting

All non-exempt governmental records are available as a public record and have been retained for at least three years, as required by LSA-RS 44:1, 44:7, 44:31, and 44:36.

We have filed our annual financial statements in accordance with LSA-RS 24:514, 33:463, and/or 39:92, as applicable.

We have had our financial statements audited or compiled in accordance with LSA-RS 24:513.

Meetings

We have complied with the provisions of the Open Meetings Law, provided in RS 42:1 through 42:12.

Debt

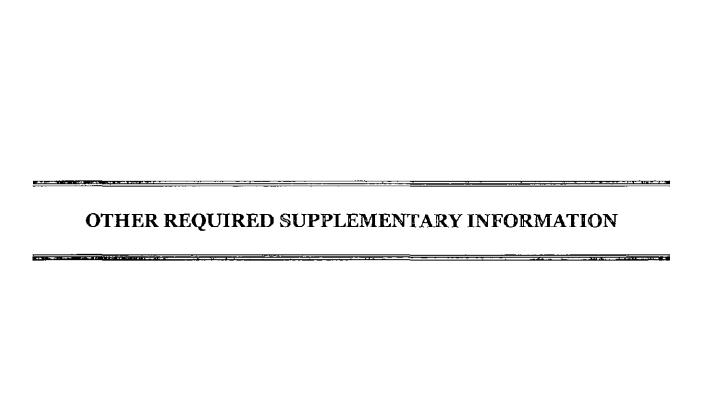
It is true we have not incurred any indebtedness, other than credit for 90 days or less to make purchases in the ordinary course of administration, nor have we entered into any lease-purchase agreements, without the approval of the State Bond Commission, as provided by Article VII, Section 8 of the 1974 Louisiana Constitution, Article VI, Section 33 of the 1974 Louisiana Constitution, and LSA-RS 39:1410.60-1410.65.



Advances and Bonuses

It is true we have not advanced wages or salaries to employees or paid bonuses in violation of Article VII, Section 14 of the 1974 Louisiana Constitution, LSA-RS 14:138, and AG opinion 79-729.

We have disclosed to you all known noncompliance of the foregoing laws and regulations, as well as any contradictions to the foregoing representations. We have made available to you documentation relating to the foregoing laws and regulations. We have provided you with any communications from regulatory agencies or other sources concerning any possible noncompliance with the foregoing laws and regulations, including any communications received between the end of the period under examination and the issuance of this report. We acknowledge our responsibility to disclose to you any known noncompliance which may occur subsequent to the issuance of your report.



LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS DEPARTMENT OF HEALTH AND HOSPITALS SUPPLEMENTAL INFORMATION SCHEDULES JUNE 30, 2009

LOUISIANA'S COMPREHENSIVE ANNUAL FINANCIAL REPORT

As a component unit of the State of Louisiana, the financial statements of the Louisiana State Board of Examiners of Psychologists are included in Louisiana's Comprehensive Annual Financial Report. Following are the statements being submitted to the Division of Administration for reporting purposes. The amounts recorded have been subjected to the same procedures as those recorded in the accompanying financial statements.

STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS STATE OF LOUISIANA

Annual Financial Statements June 30, 2009

CONTENTS

AFFIDAVIT	CONTENTS	
		Statements
MD&A		
Balance She	et	Α
Statement of	Revenues, Expenses, and Changes in Fund Net Assets	В
Statement of	Activities (Additional information in Appendix B)	С
Statement of	Cash Flows	D
Notes to the A.B.C.D.E.F.G.H.I.J.K.L.M.N.O.P.Q.R.S.T.U.V.W.X.Y.Z.A.B.C.D.E.E.	Financial Statements Summary of Significant Accounting Policies Budgetary Accounting Deposits with Financial Institutions and Investments (See Appendication Capital Assets – Including Capital Lease Assets Inventories Restricted Assets Leave Retirement System Other Postemployment Benefits (Additional information in Appendicases Long-Term Liabilities Contingent Liabilities Related Party Transactions Accounting Changes In-Kind Contributions Defeased Issues Revenues or Receivables – Pledged or Sold (GASB 48) (See Appendications of Finance-Related Legal or Contractual Provisions Violations of Finance-Related Legal or Contractual Provisions Short-Term Debt Disaggregation of Receivable Balances Disaggregation of Payable Balances Subsequent Events Segment Information Due to/Due from and Transfers Liabilities Payable from Restricted Assets Prior-Year Restatement of Net Assets Net Assets Restricted by Enabling Legislation (See Appendix F) Impairment of Capital Assets (See Appendix G) Employee Termination Benefits Pollution Remediation Obligations	dix C)
Schedules		
1	Schedule of Per Diem Paid to Board Members	

Schedule of Comparison Figures and Instructions

15

STATE OF LOUISIANA

Annual Financial Statements Fiscal Year Ending June 30, 2009

LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS 8280 YMCA Plaza Drive, Building 8-B Baton Rouge, LA 70810

Division of Administration
Office of Statewide Reporting
and Accounting Policy
P. O. Box 94095

Baton Rouge, Louisiana 70804-9095

Physical Address: 1201 N. Third Street Claiborne Building, 6th Floor, Suite 6-130

Baton Rouge, Louisiana 70802

Physical Address: 1600 N. Third Street

Legislative Auditor

P. O. Box 94397

Baton Rouge, Louisiana 70802

Baton Rouge, Louisiana 70804-9397

<u>AFFIDAVIT</u>

Personally came and appeared before the undersigned authority, Jaime Monic, Executive Director, of the Louisiana State Board of Examiners of Psychologists, who duly sworn, deposes and says, that the financial statements herewith given present fairly the financial position of the Board at June 30, 2009 and the results of operations for the year then ended in accordance with policies and practices established by the Division of Administration or in accordance with Generally Accepted Accounting Principles as prescribed by the Governmental Accounting Standards Board. Sworn and subscribed before me, this day of August, 2009.

Signature of Agency Official

NOTARY PUBLIC

DENISE NELSON AKERS, BAR ROLL NO 16781

Prepared by:

Jaime Monic

Title:

Executive Director

Telephone No.:

(225) 763-3935

Date:

August 26, 2009

Email Address:

imonic@lsbep.brcoxmail.com

STATE OF LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS BALANCE SHEET AS OF JUNE 30, 2009

ASSETS				
CURRENT ASSETS:				
Cash and cash equivalents		\$	5	225,626
investments				
	for doubtful accounts)(Note U)			
Due from other funds (Note Y Due from federal government				
Inventories				
Prepayments			-	1,765
Notes receivable				<u>-</u>
Other current as sets				
Total current assets				227,390
NONCURRENT ASSETS:				
Restricted assets (Note F): Cash				
Investments				
Receivables				
Investments				
Notes receivable				
Capital assets (net of depreci	ation)(Note D)			
Land	_			
Buildings and improvement Machinery and equipment	5			
Infrastructure				
Construction-in-progress				
Other noncurrent assets				··- <u>-</u>
Total noncurrent assets				
Total assets		\$	5	227,390
LIABILITIES				
CURRENT LIABILITIES:				
Accounts payable and accrual	s (Note V)	\$	·	3,140
Due to other funds (Note Y)				
Due to federal government Deferred revenues				106,400
Amounts held in custody for o	thers			100,400
Other current liabilities				
Current portion of long-term lis	abilities: (Note K)			
Contracts payable				
Compensated absences pa	yable			
Capital lease obligations Claims and litigation payable				
Notes payable				
Bonds payable				
Other long-term liabilities				
Total current liabilities				109,540
NONCURRENT LIABILITIES: (Note K) Contracts payable				
Compensated absences paya	able			630
Capital lease obligations			-	
Claims and litigation payable				
Notes payable				
Bonds payable				. 222 222
OPEB payable Other long-term liabilities				313,100
Total noncurrent liabilities				313,730
Total liabilities			-	423,270
NET ASSETS			-	
Invested in capital assets, net	of related debt			
Restricted for:				
Capital projects				
Debt service				
Unemployment compens at	ion			
Other specific purposes Unrestricted				7105 8805
Total net assets				(195,880) (195,880)
Total liabilities a		o.	. —	227 200

The accompanying notes are an integral part of this financial statement.

Total liabilities and net assets

STATE OF LOUISIANA
STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS
STATEMENT OF REVENUES, EXPENSES, AND CHANGES IN FUND NET ASSETS
FOR THE YEAR ENDED JUNE 30, 2009

Statement B

OPERATING REVENUES Sales of commodities and services Assessments	\$
Use of money and property Licenses, permits, and fees	 222,013
Other	
Total operating revenues	222,013
OPERATING EXPENSES	
Cost of sales and services	
Administrative	209,348
Depreciation	 1,278
Amortization	
Total operating expenses	 210,626
Operating income(loss)	 11,386
NON-OPERATING REVENUES(EXPENSES)	
State appropriations	
Intergovernmental revenues(expenses)	
Taxes	
Use of money and property	 742
Gain on disposal of fixed assets	
Loss on disposal of fixed assets	
Federal grants	
Interest expense	
Other revenue	
Other expense	
Total non-operating revenues(expenses)	 742
Income(loss) before contributions, extraordinary items, & transfers	 12,128
Capital contributions	
Extraordinary item - Loss on impairment of capital assets	
Transfers in	
Transfers out	
Change in net assets	 12,128
	 ,,,,,,
Total net assets – beginning	 (208,008)
Total net assets – ending	\$ (195,880)

STATE OF LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS STATEMENT OF ACTIVITIES FOR THE YEAR ENDED JUNE 30, 2009

				Program Revenues				Net (Expense)	
	-	Expenses	Charges for Services		Operating Grants and Contributions		Capital Grants and Contributions	_	Revenue and Changes in Net Assets
Entity	\$ =	210,626_\$	222,013	\$		= \$ <u>=</u>		\$	11,386
Tæ Sta Gra Inta Mis Special	erest scellaneous items dinary item -	ntributions not r	·						742
To Net ass	tal general i Change	revenues, speci e in net assets ing as restated	al items, and tr	ans	fers			\$	742 12,128 (208,008) (195,880)

STATE OF LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2009

Statement D (continued)

Cash flows from operating activities Cash received from customers Cash payments to suppliers for goods and services Cash payments to employees for services Payments in lieu of taxes Internal activity-payments to other funds Claims paid to outsiders Other operating revenues(expenses) Net cash provided(used) by operating activities	\$ 223,133 (100,859) (95,685)	26,589
Cash flows from non-capital financing activities State appropriations Federal receipts Federal disbursements Proceeds from sale of bonds Principal paid on bonds Interest paid on bond maturities Proceeds from issuance of notes payable Principal paid on notes payable Interest paid on notes payable Operating grants received Transfers in Transfers out Other Net cash provided(used) by non-capital financing activities		
Cash flows from capital and related financing activities Proceeds from sale of bonds Principal paid on bonds Interest paid on bond maturities Proceeds from issuance of notes payable Principal paid on notes payable Interest paid on notes payable Interest paid on notes payable Acquisition/construction of capital assets Proceeds from sale of capital assets Capital contributions Other Net cash provided(used) by capital and related financing activities		
Cash flows from investing activities Purchases of investment securities Proceeds from sale of investment securities Interest and dividends earned on investment securities Net cash provided(used) by investing activities	742	742
Net increase(decrease) in cash and cash equivalents		27,332
Cash and cash equivalents at beginning of year		198,294.00
Cash and cash equivalents at end of year		\$ <u>225,626</u>

STATE OF LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS STATEMENT OF CASH FLOWS FOR THE YEAR ENDED JUNE 30, 2009

Reconciliation of operating income(loss) to net cash provided(used) by operating activities:

Operating income(loss)	\$	11,386
Adjustments to reconcile operating income(loss) to net cash	*	17,000
provided(used) by operating activities:		
Depreciation/amortization	1,278	
Provision for uncollectible accounts	1,270	
Other		
Changes in assets and liabilities:		
(Increase)decrease in accounts receivable, net		
(Increase)decrease in due from other funds		
(Increase)decrease in prepayments	39	
(Increase)decrease in inventories		
(Increase)decrease in other assets		
Increase(decrease) in accounts payable and accruals	1,330	
Increase(decrease) in compensated absences payable	36	
Increase(decrease) in due to other funds		
Increase(decrease) in deferred revenues	1,120	
increase(decrease) in OPEB payable	11,400	
Increase(decrease) in other liabilities		
Net cash provided(used) by operating activities	\$	26,589
Schedule of noncash investing, capital, and financing activities	::	
Borrowing under capital lease(s)	\$	
Contributions of fixed assets	· · · · · · · · · · · · · · · · · · ·	
Purchases of equipment on account		
Asset trade-ins		
Other (specify)		
•		
Total noncash investing, capital, and		
financing activities:	\$ -	

The accompanying notes are an integral part of this statement.

INTRODUCTION

The Board was created by the Louisiana State Legislature under the provisions of Louisiana Revised Statute 37:1515. The following is a brief description of the operations of the Board and includes the parishes in which the Board is located:

A. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES

BASIS OF ACCOUNTING

In April of 1984, the Financial Accounting Foundation established the Governmental Accounting Standards Board (GASB) to promulgate generally accepted accounting principles and reporting standards with respect to activities and transactions of state and local governmental entities. The GASB has issued a Codification of Governmental Accounting and Financial Reporting Standards (GASB Codification). This codification and subsequent GASB pronouncements are recognized as generally accepted accounting principles for state and local governments. The accompanying financial statements have been prepared in accordance with such principles.

The accompanying financial statements of the Board present information only as to the transactions of the programs of the Board as authorized by Louisiana statutes and administrative regulations.

Basis of accounting refers to when revenues and expenses are recognized and reported in the financial statements. Basis of accounting relates to the timing of the measurements made, regardless of the measurement focus applied.

The accounts of the Board are maintained in accordance with applicable statutory provisions and the regulations of the Division of Administration -- Office of Statewide Reporting and Accounting Policy as follows:

Revenue Recognition

Revenues are recognized using the full accrual basis of accounting; therefore, revenues are recognized in the accounting period in which they are earned and become measurable.

Expense Recognition

Expenses are recognized on the accrual basis; therefore, expenses, including salaries, are recognized in the period incurred, if measurable.

B. BUDGETARY ACCOUNTING

The appropriations made for the operations of the various programs of the Board are annual lapsing appropriations.

- 1. The budgetary process is an annual appropriation valid for one year.
- 2. The agency is prohibited by statute from over expending the categories established in the budget.
- 3. Budget revisions are granted by the Joint Legislative Committee on the Budget, a committee of the Louisiana Legislature. Interim emergency appropriations may be granted by the Interim Emergency Board.
- 4. The budgetary information included in the financial statements includes the original appropriation plus subsequent amendments as follows:

	APP	APPROPRIATIONS	
Original approved budget	\$	199,000	
Amendments:			
Final approved budget	\$	199,000	

C. DEPOSITS WITH FINANCIAL INSTITUTIONS AND INVESTMENTS.

1. DEPOSITS WITH FINANCIAL INSTITUTIONS

For reporting purposes, deposits with financial institutions include savings, demand deposits, time deposits, and certificates of deposit. Under state law the Board may deposit funds within a fiscal agent bank selected and designated by the Interim Emergency Board. Further, the Board may invest in time certificates of deposit in any bank domiciled or having a branch office in the state of Louisiana; in savings accounts or shares of savings and loan associations and savings banks and in share accounts and share certificate accounts of federally or state chartered credit unions.

For the purpose of the Statement of Cash Flows and balance sheet presentation, all highly liquid investments (including negotiable CDs and restricted cash and cash equivalents) and deposits (including nonnegotiable CDs and restricted cash and cash equivalents) with a maturity of three months or less when purchased are considered to be cash equivalents.

Deposits in bank accounts are stated at cost, which approximates market. Under state law these deposits must be secured by federal deposit insurance or the pledge of securities owned by the fiscal agent bank. The market value of the pledged securities plus the federal deposit insurance must at all times equal the amount on deposit with the fiscal agent. These pledged securities are required to be held in the name of the pledging fiscal agent bank in a holding or custodial bank in the form of safekeeping receipts held by the State Treasurer.

GASB Statement 40, which amended GASB Statement 3, eliminated the requirement to disclose all deposits by three categories of risk. GASB Statement 40 requires only the disclosure of deposits that are considered to be exposed to custodial credit risk. An entity's deposits are exposed to custodial credit risk if the deposit balances are either 1) uninsured and uncollateralized, 2) uninsured and collateralized with securities held by the pledging financial institution, or 3) uninsured and collateralized with securities held by the pledging financial institution's trust department or agent, but not in the entity's name.

The deposits at June 30, 2009, consisted of the following:

	Nonnegotiable							
				Certificates		Other		
		<u>Cash</u>		of Deposit	<u>(</u>	(Describe)	Total	
Balance per agency books (Balance Sheet)	\$ _	225,626	\$_		\$_	\$	225,625.74	
Deposits in bank accounts per bank	\$_	281,347	\$_		\$_	\$	281,347.09	
Bank balances of deposits exposed to custodial cri	edit r	isk:						
Deposits not insured and uncollateralized	\$		\$		\$	\$	-	
b. Deposits not insured and collateralized with					_			
securities held by the pledging institution.	\$		\$		\$	\$	-	
c. Deposits not insured and collateralized with	_			-	_			
securities held by the pledging institution's trust								
department or ageny but not in the entity's name.	\$_		\$_		\$_	\$		

6. OTHER DISCLOSURES REQUIRED FOR INVESTMENTS

N/A

D. CAPITAL ASSETS - INCLUDING CAPITAL LEASE ASSETS

The fixed assets used in the Special Purpose Government Engaged only in Business-Type Activities are included on the balance sheet of the entity and are capitalized at cost. Depreciation of all exhaustible fixed assets used by the entity is charged as an expense against operations. Accumulated depreciation is reported on the balance sheet. Depreciation for financial reporting purposes is computed by the straight line method over the useful lives of the assets.

	Year ended June 30, 2009									
	Balance 6/30/2008	Prior Period A Adj. after submitted to OSRAP (+or-)	Adjustments Restalements (+or-)	Adjusted Balance 6/30/2008	Additions	Transfers*	Retirements	Balance 6/30/2009		
Capital assets not being depreciated Land Construction in progress	\$	\$	s s	\$ 		s	s	<u>-</u>		
Total capital assets not being depreciated		<u></u>								
Other capital assets Machinery and equipment Less accumulated depreciation Total Machinery and equipment	17,804 (16,526) 1,278			17,804 (16,526) 1,278	(1,278) (1,278)			17,804 (17,804)		
Buildings and improvements Less accumulated depreciation Total buildings and improvements								- 		
Infrastructure Less accumulated depreciation Total infrastructure										
Total other capital assets Capital Asset Summary: Capital assets not being depreciated	1,278			1,278	(1,278)					
Other capital assets, at cost Total cost of capital assets	17,804 17,804			17,804 17,804				17,804 17,804		
Less accumulated depreciation Capital assets, net	(16,526) \$ 1,278	s	s	(16, <u>526)</u> 1,278 \$	(1,278) (1,278) \$	_ 	\$	(17,804)		

Should be used only for those completed projects coming out of construction-in-progress to fixed assets; not associated
with transfers reported elsewhere in this packet.

E. INVENTORIES

N/A

F. RESTRICTED ASSETS

N/A

G. LEAVE

COMPENSATED ABSENCES

The Board's employees earn and accumulate annual and sick leave at varying rates depending on their years of full-time service and are credited at the end of each month of regular service. Accumulated leave is carried forward to succeeding years without limitation. Requests for leave must be made to and approved by the Director. Upon termination, employees are compensated for up to 300 hours of unused annual leave at the employee's hourly rate of pay at the time of termination. Upon retirement, unused annual leave in excess of 300 hours plus unused sick leave is used to compute retirement benefits.

The cost of leave privileges, computed in accordance with GASB Codification Section C60, is recognized as current year expenditures when leave is earned. Only annual leave is accrued in the accompanying statement of net assets, the amount unpaid at June 30, 2009, being \$630.

2. COMPENSATORY LEAVE

Non-exempt employees, according to the guidelines contained in the Fair Labors Standards Act, may be paid for compensatory leave earned. Upon termination or transfer, an employee is paid for any time and one-half compensatory leave earned and may or may not be paid for any straight hour-for-hour compensatory leave earned. This pay is based on the employee's hourly rate of pay at the time of termination or transfer. There was no compensatory leave time accrued at June 30, 2009.

H. RETIREMENT SYSTEM

Substantially all of the employees of the (BTA) are members of the Louisiana State Employees Retirement System (LASERS), a single employer defined benefit pension plan. The System is a statewide public employee retirement system (PERS) for the benefit of state employees, which is administered and controlled by a separate Board of trustees.

All full-time (BTA) employees are eligible to participate in the System unless they elect to continue as a contributing member in any other retirement system for which they remain eligible for membership. Certain elected officials and officials appointed by the governor may, at their option, become members of LASERS. Normal benefits vest with 10 years of service. Generally, retirement age employees are entitled to annual benefits equal to \$300 plus 2.5% of their highest consecutive 36 months' average salary multiplied by their years of credited service except for members eligible to begin participation in the Defined Benefit Plan (DBP) on or after July 1, 2006. Act 75 of the 2005 Regular Session changes retirement eligibility and final average compensation for members who are eligible to begin participation in the DBP beginning July 1, 2006. Retirement eligibility for these members is limited to age 60, or thereafter, upon attainment of ten years of creditable service. Final average compensation will be based on the member's average annual earned compensation for the highest 60 consecutive months of employment.

Vested employees eligible to begin participation in the DBP before July 1, 2006, are entitled to a retirement benefit, payable monthly for life at (a) any age with 30 years of service, (b) age 55 with 25 years of service, or (c) age 60 with 10 years of service. In addition, these vested employees have the option of reduced benefits at any age with 20 years of service. Those hired on or after July 1, 2006 have only a single age option. They cannot retire until age 60 with a minimum of 10 years of service. The System also provides death and disability benefits and deferred benefit options, with qualifications and amounts defined by statute. Benefits are established or amended by state statute. The System issues a publicly available annual financial report that includes financial statements and required supplementary information for the System. For a full description of

the LASERS defined benefit plan, please refer to the LASERS 2008 Financial Statements, specifically, footnotes A – Plan Description and C – Contributions. That report may be obtained by writing to the Louisiana State Employees Retirement System, Post Office Box 44213, Baton Rouge, Louisiana 70804-4213, or by calling (225) 922-0608 or (800) 256-3000. The footnotes to the Financial Statements contain additional details and are also available on-line at:

http://www.lasers.state.la.us/PDFs/Publications and Reports/Fiscal Documents/Comprehensive Financial Reports/Comprehensive%20Financial%20Reports 08.pdf

Members are required by state statute to contribute with the single largest group ("regular members") contributing 7.5% of gross salary, and the Board is required to contribute at an actuarially determined rate as required by R.S. 11:102. The contribution rate for the fiscal year ended June 30, 2009, decreased to 18.5% of annual covered payroll from the 19.1% required in fiscal years ended June 30, 2008 and 2007. The Board contributions of the System for the years ending June 30, 2009, 2008, and 2007, were \$12,355, \$8,241 and \$10,592, respectively, equal to the required contributions for each year.

1. OTHER POSTEMPLOYMENT BENEFITS (OPEB)

The Board may provide certain continuing health care and life insurance benefits for its retired employees through the Louisiana Office of Group Benefits. Substantially all of the Board's employees become eligible for those benefits if they reach normal retirement age while working for the Board and were covered by the Board's active medical plan immediately prior to retirement. Those benefits include joint payment of monthly premiums for the coverage provided.

Plan Description. The State of Louisiana's Other Post-Employment Benefit Plan (OPEB Plan) is an agent multiple-employer plan administered by the Louisiana Office of Group Benefits (OGB). There are three plans available to eligible retirees for health care – OGB Preferred Provider Organization (PPO), Humana Health Maintenance Organization (HMO) and United Exclusive Provider Organization (EPO). Participants eligible for Medicare coverage can choose one of two OGB Medicare Advantage Plans, either an HMO or private fee-forservice (PFFS) plan. Life insurance benefits include basic term life, basic plus supplemental term life, dependent term life and employee accidental death and dismemberment coverage. The policy is underwritten by The Prudential Insurance Company of America.

LRS 42:801-883 provides for the authority under which benefit provisions are established and may be amended. The OGB does not issue a stand-alone report; however, it is included in the Louisiana Comprehensive Annual Financial Report (CAFR). The CAFR may be obtained from Office of Statewide Reporting and Accounting Policy's website at www.doa.la.gov/osrap, writing to P. O. Box 94095, Baton Rouge, LA 70804-9095 or by calling 225-342-0708.

Funding Policy. LRS 42:801-883 provides for the authority under which the obligations of the plan members and the system are established and may be amended. For employees hired prior to January 1, 2002, the cost of coverage is shared 25% by the participant and 75% by the Board with the exception of single retirees under age 65. He/she must pay 25% of the active employee cost. Employees hired on or after January 1, 2002, pay a percentage of the total contribution rate based on his/her years of service at retirement (under 10 yrs. – 81%; 10-14 yrs. – 62%; 15-19 yrs. – 44%; 20+ yrs. – 25%). A lifetime maximum for healthcare benefits is set at \$5,000,000 for the PPO, HMO and EPO plans. The retiree must pay 50% of the life insurance premiums for him or herself and 88% for his/her spouse. Maximum coverage is capped at \$50,000.

Premiums paid for healthcare coverage vary depending on the plan chosen. For the year ended June 30, 2009, this amount ranges from \$315 to \$341 per month for single members with Medicare or \$969 to \$1,049 per month without Medicare.

Premiums paid for retiree and spouse range from \$1,164 to \$1,261 per month for those with Medicare or \$1,710 to \$1,853 per month for those without Medicare. The rates for retirees with children are slightly higher than the single rates and family coverage is slightly higher than the retiree/spouse rates. The plan is currently financed on a pay-as-you-go basis by the Board.

OPEB Cost/Obligation. The Board's Annual Required Contribution (ARC) is an amount actuarially determined in accordance with GASB 45. The ARC represents a level of funding that, if paid on an ongoing basis, would cover normal cost each year and amortize any unfunded actuarial liabilities over a period not to exceed thirty years. A level percentage of payroll amortization method, open period, was used. The total ARC for the year beginning July 1, 2008, is as follows:

Normal cost 30 year UAL amortization amount	\$	-0- <u>11,400</u>
Annual Required Contribution (ARC)	-	<u>11,400</u>

The Board's OPEB obligation for the year ended June 30, 2009, is as follows:

Annual required contribution/OPEB Cost Contributions made Change in Net OPEB Obligation	\$ 11,400 \frac{-0-}{11,400}
Net OPEB obligation, beginning	<u>301,700</u>
Net OPEB obligation, ending	<u>313,100</u>

Utilizing the pay-as-you-go method, the Board contributed 0% of the annual post-employment benefits cost during the current year. Because this is the first year of implementation, information for prior years is not presented.

Funding Status and Funding Progress. As of June 30, 2009, the Board had not made any contributions to its post-employment benefits plan trust. A trust was established during the current year but was not funded. Thus, it has no plan assets and a funding ratio of zero. Funding status and progress is summarized below.

Unfunded actuarial accrued liability (UAAL) Covered payroll (active employees)	\$ 313,100 -0-
UAAL as a percentage of covered payroll	>100%

Actuarial Methods/Assumptions. Actuarial valuations of an ongoing plan involve estimates of the value of reported amounts and assumptions about the probability of occurrence of events far into the future. Examples include assumptions about future employment, mortality and the healthcare cost trend. Amounts determined regarding the funded status of the plan and the annual required contributions of the employer are subject to continual revision as actual results are compared with past expectations and new estimates are made about the future. The schedule of funding progress, presented as required supplementary information following the notes to the financial statements, presents multiyear trend information that shows whether the actuarial value of plan assets is increasing or decreasing over time relative to the actuarial accrued liabilities for benefits.

Projections of benefits for financial reporting purposes are based on the substantive plan (the plan as understood by the employer and plan members) and include the types of benefits provided at the time of each valuation and the historical pattern of sharing of benefit costs between the employer and plan members to that point. The actuarial method and assumptions used include techniques that are designed to reduce short-term volatility in actuarial accrued liabilities consistent with the long-term perspective of the calculations.

In the July 1, 2008 actuarial valuation, the projected unit credit actuarial cost method was used. The actuarial assumptions included a 4% investment rate of return (net of administrative expenses) and initial annual healthcare cost trend rate of 9.5% and 10.6% for pre-Medicare and Medicare eligibles, respectively, scaling down to ultimate rates of 5% per year. The unfunded actuarial accrued liability is being amortized as a level percentage of payroll on an open basis. The remaining amortization period at July 1, 2008, was thirty years.

J. LEASES

OPERATING LEASES

The total payments for operating leases during fiscal year 2008-09 amounted to \$22,324. A schedule of payments for operating leases follows:

Nature of lease Office Space Equipment Land Other	_ \$. ·	FY 2010 21,173	_\$_ 	FY 2011 21,173	_\$	FY 2012 21,808	\$ FY 2013	\$	FY 2014	FY 2015- 2019	* - 	FY 2020- 2024
	- ·				-			-			-	
Total	\$	21,173	_\$ __	21,173	\$	21,808	\$ ·	\$	<u> </u>	§	\$_	

2. CAPITAL LEASES

N/A

3. LESSOR DIRECT FINANCING LEASES

N/A

4. LESSOR - OPERATING LEASE

N/A

K. LONG-TERM LIABILITIES

The following is a summary of long-term debt transactions of the entity for the year ended June 30, 2009:

		Year ended Ju	une 30, 2009		
	Balance June 30,			Balance June 30,	Amounts due within
	<u>2008</u>	<u>Additions</u>	Reductions	2009	one year
Notes and bonds payable:					
Notes payable	\$		\$	\$ -	\$
Bonds payable				_	
Total notes and bonds					
Other liabilities:					
Contracts payable					
Compensated absences payable	594	1,954	1,918	630	
OPEB payable	301,700	11,400		313,100	
Other long-term liabilities				_	
Total other liabilities	302,294	13,354	1,918	313,730	

L. CONTINGENT LIABILITIES

N/A

M. RELATED PARTY TRANSACTIONS

N/A

N. ACCOUNTING CHANGES

N/A

O. IN-KIND CONTRIBUTIONS

N/A

P. DEFEASED ISSUES

N/A

Q. REVENUES - PLEDGED OR SOLD (GASB 48)

N/A

R. GOVERNMENT-MANDATED NONEXCHANGE TRANSACTIONS (GRANTS)

N/A

S. VIOLATIONS OF FINANCE-RELATED LEGAL OR CONTRACTUAL PROVISIONS

N/A

T. SHORT-TERM DEBT

N/A

U. DISAGGREGATION OF RECEIVABLE BALANCES

N/A

V. DISAGGREGATION OF PAYABLE BALANCES

Payables at June 30, 2009, were as follows:

Fund	Vendors	Salaries and Benefits	Accrued Interest	Other Payables		Total Payables
General	\$\$	\$ 3,140	\$	\$\$	\$_	3,140
Total payables	\$	- \$ <u>3,140</u>	\$	\$		3,140

W. SUBSEQUENT EVENTS

N/A

X. SEGMENT INFORMATION

N/A

Y. DUE TO/DUE FROM AND TRANSFERS

N/A

Z. LIABILITIES PAYABLE FROM RESTRICTED ASSETS

N/A

AA. PRIOR-YEAR RESTATEMENT OF NET ASSETS

N/A

- BB. NET ASSETS RESTRICTED BY ENABLING LEGISLATION (GASB STATEMENT 46)
- CC. IMPAIRMENT OF CAPITAL ASSETS & INSURANCE RECOVERIES

N/A

DD. EMPLOYEE TERMINATION BENEFITS

N/A

EE. POLLUTION REMEDIATION OBLIGATIONS (BTA)

N/A

STATE OF LOUISIANA STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS SCHEDULE OF PER DIEM PAID TO BOARD MEMBERS JUNE 30, 2009

Name		Amount
Ally, Glenn A.	_	1,575
Bolter, John F.	_	225
Comaty, Joseph E.	_	600
Dammers, Paul	_	525_
Nolan, Rebecca F.	_	1,500
Rovaris, Jillandra	_	750
	_	
	_	
	 -	
	_	
	_	
-	_	
	_	
	_	
	_	
Total	\$.	5,175

Note: The per diem payments are authorized by Louisiana Revised Statute, and are presented in compliance with House Concurrent Resolution No. 54 of the 1979 Session of the Legislature.

STATE OF LOUISIANA

STATE BOARD OF EXAMINERS OF PSYCHOLOGISTS

COMPARISON FIGURES

To assist OSRAP in determining the reason for the change in financial position for the State, please complete the schedule below. If the change is greater than \$1 million, explain the reason for the change.

	<u>2009</u>	<u>2008</u>	<u>Difference</u>		Percentage <u>Change</u>
1) Revenues	\$ 222,755	\$214,876	\$ <u>7,</u> 879	\$	4%
Expenses	210,626	171,411	39,215	-	19%
2) Capital assets	0	17,804	(17,804)	-	
Long-term debt	313,730	301,700	12,030		4%
Net Assets	(195,880)	(208,008)	12,128	•	6%
Explanation for chang	e:				